

UNADOPTED
MINUTES OF THE
MEASURE E
CITIZENS' OVERSIGHT COMMITTEE
2350 West Latham Avenue, Hemet, California 92545
Meeting of July 17, 2003

The meeting of the Measure E Citizens' Oversight Committee was called to order at 6:30 p.m. on Thursday, July 17, 2003, at the District Administration Office located at 2350 West Latham Avenue, Hemet, CA 92545.

Committee Members Present: Mr. Gerry Agnes, Vice Chairman
 Mr. James Calkins
 Mr. Robert Kaylor
 Mrs. Margaret (Peggy) Kissack
 Mr. Frank Lewis
 Mr. Rohn West
 Mr. John McCain (arrived at 7:10 p.m.)

Committee Members Absent: Mr. Joe Wojcik, Chairman

District Staff Present: Mr. Richard Beck, Assistant Superintendent,
 Business Services
 Ms. Sandra Packham, Director, Facilities Planning
 Ms. Susan McLavey, Administrative Assistant,
 Business Services

I. PRELIMINARY

A. Call to Order

B. Roll Call

Mr. Agnes called the meeting to order, indicating that a quorum had been established.

C. Approval of Agenda

On a motion by Mr. West, seconded by Mrs. Kissack, the agenda for the meeting was approved.

D. Approval of Minutes

On a motion by Mr. West, seconded by Mr. Lewis, the minutes of the May 15, 2003 meeting were approved.

II. COMMITTEE COMMENTS

Mr. Agnes asked if Item H, under SPECIAL ITEMS should remain on the agenda. Mr. Beck stated he would like it to remain on the agenda and there would be further discussion regarding what had taken place at the Governing Board meeting on July 15, 2003.

Mr. West thanked Ms. Packham and Mr. Beck for all the work they do.

III. PUBLIC COMMENTS

None

IV. SPECIAL ITEMS

A. Election of Officers – Richard Beck

Mr. Beck explained the procedures for election of officers and advised the committee that the offices of secretary and treasurer were optional. Mr. Agnes nominated Mr. Wojcik for Chairman, seconded by Mrs. Kissack, motion carried unanimously. Mr. West nominated Mr. Agnes for Vice-Chairman, seconded by Mr. Lewis, motion carried unanimously. On a motion by Mr. West and seconded by Mr. Agnes, it was agreed not to fill the secretary and treasurer positions.

B. Appointment of Ad Hoc Committee

Mr. Beck explained that the Chairman had the authority to appoint the Ad Hoc Committee members. Mr. Agnes appointed Mr. Lewis, Mrs. Kissack, and Mr. McCain to continue serving on this committee.

C. Approval of Audit Report.

Mr. Beck apologized to the committee that the final audit report has not been received. He explained that the delay is still over the format of the report, not the information contained in the report. He explained this is un-chartered territory and that the auditors are working with our legal council to establish an acceptable format. Mr. Beck stated the report will be here by the next meeting. Discussion concerning the role of audit approval by the Committee and the Board took place. Mr. West asked that the audit report be mailed to the Committee members as soon as it is finalized so each member would have time to review. Mr. Lewis asked for clarification on the criteria they would use to judge the audit. The Committee referred back to the sample document in the Board agenda from Vavrinek, Trine, Day, & Co. to clarify the results and procedures. The Committee stated their impatience with the delay of the audit report.

D. Report on Series B Bond Issuance

Mr. Beck reported on the Series B Bond sales at a low 3.99% total interest cost. He stated the District was very pleased to receive an A- rating from Standard & Poores. Mr. Agnes pointed out that this would be a substantial savings to the taxpayers due to the assumed rate of 5% at issuance.

E. Projects Overview

Ms. Packham reviewed the Project Status Report. Areas highlighted were: the modernization project at Hemet High School and she stated she was impressed with the progress on this project. There are 200–250 people working on the project; when working on a renovation of this proportion there are always unknowns, such as more asbestos to remove. She anticipated on Friday, August 15, 2003, items will be moved back in the buildings, ready for staff to reoccupy on August 18, 2003. She stated barnart construction is to be commended. If the Committee wants to visit this site, Ms. Packham suggests it be done soon.

Santa Fe Middle School project will be complete except for the new refrigerator/freezer.

Whittier Elementary School has had 3 major vandalisms; new security company hired caught 5 juveniles responsible for the vandalism and thefts.

Harmony and McSweeny Elementary will make it before school begins. The electric switch gets flipped on Monday, July 21, 2003. The office staff is due back August 4, 2003. Due to new laws there will have to be portable bathrooms on both sites.

Diamond Valley Middle School is progressing nicely.

High School #1, site #1 is out for the CEQA process along with parallel approvals. It is located at Cawston/Eaton on the old Plantenga Dairy property.

Working on a site for Jacob Wiens Elementary School. Looking at the site where the Hemet Stadium is currently located and relocating the stadium across from Hemet High School.

F. Financial Reports and Budget

Ms. Packham gave an update on the Financial Reports and Budget. Mr. Agnes asked about the Trust Account with barnhart construction. It was explained that it was divided into 18 contracts and barnhart basically disburses the payments, not the district. Checks have to be disbursed in 10 days after barnhart receives payment from the district. This is a non-interest bearing account and it saves the district a great amount of time and work.

G. Revised Measure E Distribution

Ms. Packham explained that as the various Measure E projects are constructed and completed, cost overages and savings will be included in the "pot" for the new high school. Mr. Agnes asked for clarification regarding Cawston Elementary School being over budget and if there would still be enough funds to build the high school. Ms. Packham stated there would be enough funds to build the school.

H. Expenditures for Open Court Reading Kits

Mr. Beck explained he wanted to bring this information to the Committee to get their point of view on the expenditure and if we should pursue it being paid out of the Measure E funds. He explained that some Board members were against this, but it was an avenue to look at due to the budget crisis and the large cuts in the State funding for instructional materials. Mr. Agnes asked for each member's opinion as to if they felt it was a legitimate expenditure. Five of the seven members said no, two said it could possibly be done.

Ms. Packham explained how Proposition 47 allows for purchasing of library books with the stipulation of not more than 3 copies of each book.

- I. Draft Citizens' Oversight Committee Report
On a motion by Mr. McCain, seconded by Mrs. Kissack, the committee unanimously approved the release of the report after Mr. Beck modifies the audit information.
- J. More frequent committee meetings
After discussion as to the need for more frequent meetings, it was determined that it was not necessary. It was agreed that future project status updates and other pertinent materials would be mailed to the committee so they stay informed.
- K. Schedule of Future Site Tours (check calendars)
It was determined a couple of members would tour Hemet High School and Harmony Elementary on July 21, 2003 at 9:00 a.m. A special meeting will be called for touring on July 28, 2003, as it appears there will be a quorum at that time.
- L. Information Items – Richard Beck
Mr. Beck advised the committee that the Board will re-advertise for the vacant position and hopefully there will be a member on the committee by November.
- M. Future Issues for Committee Consideration – Other – Committee
The committee directed Mr. Beck to be sure the audit gets done. They also asked for it to be mailed to them when it is received so they may review it prior to the meeting.

V. ADJOURNMENT

The meeting was adjourned at 8:05 p.m.